

One of the most basic things we take for granted is that everyone has the same knowledge of how to use the basic PC tools such as Internet Explorer. This is not always the case so Hindin are proud to present their top 10 Internet Explorer 7 shortcuts to make everyday a happy day:

1. Zoom in on the Fly

Hold down the ctrl button and scroll up with the mouse scroll wheel to magnify the screen or down to shrink it. Or hold down the ctrl button at the same time as '+' to zoom in or '-' to zoom out.

2. Backwards and forwards in time

Navigating between pages visited (through your browsing history) can be done using keyboard and mouse. Hold down shift and scroll the mouse wheel up to move back to viewed pages, then hold shift and scroll down to move back to where you were. You can also use Alt+Left Arrow for moving back and Alt+Right Arrow for moving to where you were.

3. Switch Between Tabs

To flick between tabs, hold down the ctrl key and press the tab key each time you want to move to the next tab, or simply hold down ctrl and press a number. For example, press ctrl+1, the first tab will be activated; ctrl+4 and the 4th tab will be activated, etc.

4. Close Tabs

If you want to close a tab simply hold down ctrl+w. One thing to note: unlike older builds of IE7, if you keep ctrl+w pressed it won't close all but the last tab, it will instead close every tab and every IE session, and then exit IE7, so be careful.

5. Show the hidden Menu Toolbar

In Internet Explorer 7 the Menu Bar is hidden by default. To make it show, just press 'alt' once, and press it again to hide it.

6. Keep the Menu Bar showing

When the Menu Bar is shown you can right click on it using the mouse, and select 'Menu bar' from the pop up menu. It will stay displayed.

7. Display "Quick Tabs"

Quick Tabs shows you a preview of all the tabs you have open, and is especially handy when you have tabs with non-descriptive page titles or more tabs than you have screenspace. Just press ctrl+q and enjoy this nifty feature.

8. View History

One of the most important features in Internet Explorer, and believe it or not, unused by the masses, ctrl+h will open the History Sidebar, which, in IE7, can be customised to display items the way you want it to... ctrl+h will forever remain useful!

9. On the big screen

To make use of the most screen space possible press F11 – IE will fill the screen. Press F11 to return it to the previous size.

10. The Final Fix

So you're still not an IE7 kind-of-person, and though these are some really nifty tricks, they just don't do it for you. Well, here is one trick that will be sure to make your day. If you really, really can't stand Internet Explorer 7, try this one (make sure you have saved your work first): alt+F4.